

## **BURFORD ANNUAL PARISH MEETING**

Minutes of the Annual Meeting of Burford Parish Council held on Thursday, 15 May 2025 at 7 pm at Burford Village Hall, Burford, WR15 8JX

**PRESENT:** Cllrs. S. Kitchen, C. Roberts, J. Yardley and L. Hickling

**IN ATTENDANCE:** Gaynor Long – Clerk

### **MINUTES**

**1. APOLOGIES**

Members received and noted apologies from Cllr. B. Thomas due to being on holiday.

**2. WELCOME**

The Chair welcomed attendees to the Annual Parish meeting.

**3. MINUTES**

To approve the Minutes of the Annual Parish Meeting held on Thursday, 16 May 2024. It was proposed by Cllr. Yardley, seconded by Cllr. Kitchen and unanimously.

**RESOLVED:**

**The Minutes of the previous meeting held on 16 May 2024 were confirmed and signed by the Chair as a true and correct record of proceedings.**

**4. CHAIR'S REPORT**

Cllr. Kitchen presented the Parish Council's Annual report, attached (Appendix 1).

**5. SHROPSHIRE COUNCIL WARD COUNCILLOR'S REPORT**

No report received.

**6. VILLAGE HALL ANNUAL REPORT**

No report received in time for meeting, a report was received after the meeting, attached (Appendix 3).

**7. POLICE ANNUAL REPORT**

No report received in time for meeting, a report was received after the meeting, attached (Appendix 2).

**8. OPEN PUBLIC FORUM**

No members of the public attended.

**9. CLOSING COMMENT**

The Chair, Cllr. Kitchen, thanked everyone for attending the Annual Parish Meeting.

Meeting closed at 7.20 pm

Signed .....  .....

Date: ..... 14/5/26 .....

## CHAIR'S REPORT 2024-2025

I would like to thank my fellow Councillors for their support over the last year.

Over the last year we have achieved funding for the new slide which has been now been installed in the play area.

We have had all the street lights tested and mended, they are now all LED – so should help our electricity bills.

We have had many talks on biodiversity and providing a wild area but, after approaching the residents of the proposed area, it did not go ahead as they were not in agreement. It was decided to have two areas designated to No Mow May which is currently in progress.

Benches have been maintained with new wood.

I would like to thank all the residents for your support and comments over the last four years, I have decided to step down as a Councillor.

Over these four years as a Council, which was a new Council with little or no experience, I believe we have improved Burford Parish.

Items which have been done:

- Gaining access to bank account
- Electric contract following out of date contract
- Bus shelter mended
- Telephone box painted
- Obtaining grants to install new swings and slide
- Annual maintenance of existing play equipment together with weekly inspections
- Installation of a defibrillator at the village hall with their support and funding
- Road markings at school replaced
- Contracts for maintaining our green spaces
- Getting the hedges cut
- Having trees/branches removed when damaged in storms
- Installing a new bin on Boraston Lane.

I would also like to thank our previous Clerks who have helped with all the paperwork and our existing Clerk who had no experience and is proving to be a great asset to the Council.

Thanks to you all.

Sheila Kitchen

## APPENDIX 2

### **Burford Parish Council – Priorities and Report for April 2025**

#### **Burford's Current Priorities**

1. Priority One – Speeding
2. Priority Two – ASB Driving
3. Priority Three – N/A

#### **REPORT**

Over the past month the Safer Neighbourhood Team have patrolled Burford on a regular basis, this has included vehicle and foot patrols, as well as visits to the community, for enquiries, reassurance visits and general engagement.

In total there have been 11 incidents in Burford that have been reported to the Police during April, to either 101, 999, or online. Some of these incidents were minor reports and others more serious, but isolated (domestic).

We had a report of two males acting suspiciously around Kerry's Factory. According to the report they were filming around the factory, wearing dark clothing. This came in as a Grade 1 and on attendance Officers spoke with the males who were in fact filming a music video and had proof of this on their mobile phones. All was in order.

Speeding – We will be conducting more Speed Survey's in Burford in the coming weeks as more concerns have been raised by residents. More signage has been mentioned. Unfortunately, this needs to be raised with the Council.

ASB Driving – We've had 0 reports relating to any ASB Driving.

The good news is Burford is a very safe Neighbourhood within the Force area of West Mercia Police. This is because there are two Safer Neighbourhood Teams which overlap, namely Cleobury and Highley and Tenbury Wells, meaning there are highly visible Neighbourhood Police patrolling. Tenbury Wells also has a dedicated Police presence within the Fire Station, again this helps to increase the visibility of West Mercia Police in the area helping to reassure residents and provide a highly visible Police response.

#### **NEIGHBOURHOOD MATTERS**

Neighbourhood Matters is an online messaging service operated by West Mercia Police. SNT Officers send out Crime Alerts and other locally relevant information to those who join the service. This is completely free and well worth the sign up.

Kind Regards,

PCSO 40646 MILLER

Cleobury and Highley Safer Neighbourhood Team

Email: [ch.snt@westmercia.police.uk](mailto:ch.snt@westmercia.police.uk)

## APPENDIX 3

### VILLAGE HALL REPORT 2024-2025

The village hall has had a tough year financially, however, has continued to be open for private hire for the community and managed to keep hire cost level with the previous year.

The hall is still being impacted with costs of repairs due to vandalism.

We have held various events and support a variety of ground to continue to us the hall.