

BURFORD PARISH COUNCIL

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3 Longmeadow, Burford, Tenbury Wells, Worcestershire, WR15 8DT

BURFORD PARISH COUNCIL

Minutes of the Meeting of Burford Parish Council held on Thursday, 5 September 2024 at 7.00 pm at Burford Village Hall, Burford, Tenbury Wells, Worcestershire, WR15 8JX.

PRESENT: Cllrs. S. Kitchen (Chair), B. Thomas (Vice Chair), J. Yardley and L. Hickling

IN ATTENDANCE: Mrs. G. Long (Clerk)

39/24 APOLOGIES:

Members received and noted apologies for absence from Cllr. E. Beaumont due to being on holiday.

40/24 DECLARATIONS OF INTEREST:

The Council will receive disclosures of pecuniary and personal interests from Councillors on matters to be considered.

41/24 THE MEETING WAS SUSPENDED FOR PUBLIC SESSION:

One member of the public present, no questions raised.

42/24 MINUTES

To approve the Minutes of the meeting held on 11 July 2024.
Members considered the Minutes of the Parish Council held on 11 July 2024.
It was proposed by Cllr. Kitchen and seconded by Cllr. Thomas and unanimously.

RESOLVED:

The Minutes of the meeting of Burford Parish Council held on 11 July 2024 were confirmed as a true and accurate account of the meeting. The Minutes were duly signed by the Chair as a true and correct record of the proceedings.

43/24 FINANCE.

Members received the bank reconciliation for the period ending 31 August 2024.
The account balances as at 31 August 2024 were confirmed as:

Current Account - £6,701.57

Deposit Account - £50,481.15

It was proposed by Cllr. Thomas, seconded by Cllr. Hickling and unanimously:

RESOLVED:

To confirm and note that the Council's bank accounts had been appropriately reconciled to the period 31 August 2024.

To consider the list of payments as circulated – proposed by Cllr Thomas, seconded by Cllr. Hickling, all agreed.

Payments List		31 August 2024	
Date	Recipient	Details	Amount £
05/07/2024	Hugo Fox	Website monthly charge	11.99
01/07/2024	YuEnergy	June energy use	1,044.74
01/07/2024	YuEnergy	June energy use	31.06

SM Kitchen

12/07/2024	SALC	Training	35.00
16/07/2024	MTM Contracting	Mowing	672.00
18/07/2024	ICO	Information Commissioners Office	35.00
19/07/2024	SALC	Training	30.00
31/07/2024	G Long	Salary	627.88
05/08/2024	Hugo Fox	Website monthly charge	11.99
06/08/2024	Burford Village Hall	Hall Hire	39.00
01/08/2024	YuEnergy	August energy use	1,063.58
01/08/2024	YuEnergy	August energy use	32.42
20/08/2024	Pryslan	Light repairs	1,827.42
20/08/2024	G Long	Clerk Salary June	627.88
20/08/2024	G Long	Clerk Expenses	52.20
Paid out (urgent decisions)			<u>£6,142.16</u>
26/08/2024	MTM Contracting	Mowing and repairs to Playground bench	888.00
05/08/2024	Hugo Fox (DD)	Website monthly charge	11.99
01/0/2024	YuEnergy (DD)	August energy use	1,063.58
01/09/2024	YuEnergy (DD)	August energy use	32.42
20/09/2024	G Long	Clerk Salary July	627.88
Due for payment			<u>£2,623.87</u>
<u>Income List</u>		<u>31 August 2024</u>	
	Payee	Details	Amount
10/07/2024	TSB	Interest	69.90
21/05/2024	Shrop CC	Neighbourhood fund	3,101.73
10/08/2024	TSB	Interest	70.51
Income			<u>£3,242.14</u>

RESOLVED:

To approve the schedule of payments.

c) Summary of Receipts and Payments to 31 August 2024

RESOLVED:

To note the receipts and payments summary to the period ended 31 August 2024.

d) The Accounting Statement 2023/24 was approved unanimously.

44/24 PLANNING

Planning applications refused since last meeting: 24/01975/FUL The Bunker, Burford, WR15 8HW. Extension and alteration of former underground monitoring station to create safe access and ancillary areas to enable continued use of the bunker as holiday accommodation.

45/24 PROGRESS REPORT

a) Funding for slide for playground and fence along edge of field. The Parish Council is in talks with Burford Trust.

b) The school hedge has been cut back by Highways.

SMKitchen.

- c) Dead tree on Boraston Drive. Clerk emailed Tree Team, no reply received. Clerk to obtain quote from MTM Contracting to remove the tree, also Cllr. Hickling to contact Tree Team.
- d) The bench in the Burford playground has been repaired. Clerk to contact MTM Contractors to ascertain if they are now in a position to provide a quotation for the repairs to the other three benches.
- e) Wall Meadow Rise/Boraston Lane. It was reported that no repairs had been carried out. Clerk to contact SALC to ascertain the next step that the Council should take to rectify this matter.
- f) The bollards on the A456 near the hospital have been replaced.

46/24 RESPONSIBLE AREAS

- a) Playground – an inspection of the playground has been carried out.
- b) Lighting – five lights have been repaired. The Clerk to carry out an inspection of all lights. Prysmian to be contacted with regard to them carrying out an inspection which is overdue. Also to ascertain if the inspection can be staggered.

47/24 INTERNAL AUDITOR RESIGNATION

An estimate of £175 has been received from Rebecca Turner which was agreed.

48/24 CHAIR AND COUNCILLOR POSITIONS

- a) Cllr. Kitchen informed the Councillors that it is her intention to resign as Chair in the May 2025 Annual Parish Meeting.
- b) Since the last meeting Cllr. Stone tendered her resignation. A Public Notice has been posted.
- c) Clerk to check minimum and maximum number of councillors required for Burford Parish.

49/24 BIODIVERSITY

A survey of local residents close to the proposed site to be carried out to find out if they are for or against the scheme.

50/24 TENBURY FLOOD RISK MANAGEMENT SCHEME

Cllr. Thomas to attend a meeting hosted by the Environment Agency.

51/24 PLANNING PERMISSION – EAST OF BORASTON DRIVE, A456

Following an email from Lone Star Plan, who are the party promoting the land for planning permission on the above land, a meeting to be arranged with the company and the Councillors.

52/24 TRAINING

The Clerk requested to attend a zoom meetings on Clerks the Knowledge which was proposed by Cllr. Kitchen and seconded by Cllr. Thomas.

53/24 ANY OTHER BUSINESS

- a) A meeting with Mr. Anderson, MP has been scheduled for 6 September 2024.
- b) Road closure notifications to be posted on the Burford Parish website.
- c) The road surface on Forresters Road has been repaired.

54/24 COUNCILLORS REPORTS AND ITEMS FOR FUTURE AGENDA

No reports or items for future agenda.

SM Kitchen

55/24 REPORT ON URGENT DECISIONS SINCE LAST MEETING

No urgent decisions.

56/24 CONFIRM DATE OF NEXT MEETING

17 October 2024 at 7 pm

57/24 CLOSURE OF MEETING

The meeting closed at 8.15 pm

Signed: SMKitch

Date: 17-10-24