

Burford Parish Council

Minutes of the Parish Council Meeting held on 4 November 2021

Attendance: Cllrs Sheila Kitchen (Chair); Ashley Morris; Elaine Beaumont; Jane Yardley; Bridget Thomas; Ashlee Yarnold; Hayley Griffin. Cllr Richard Huffer (Shropshire Council), Lesley Jenkins (Clerk/RFO).

No members of the public were in attendance

1. **Apologies for Absence:** None
2. **Declaration of Interest and Dispensations:** None
3. **Public Involvement Session:** No members of the public were present
4. **The Minutes of the meeting of the 30 September 2021 were approved** and signed
Prop: Cllr. Beaumont. 2nd: Cllr. Yardley
5. **Co-Option** to fill remaining seat on the Council. All agreed. Resolved that Hayley Griffin be co-opted onto the Council. Prop Cllr. Thomas, 2nd Cllr. Beaumont. Unanimously agreed. Cllr Griffin signed Acceptance of Office and Declaration of Interest and Dispensation Forms.
6. **Finance**
 - (a) TSB – No response from the bank at present for changes requested. Agreed by all to lodge a complaint. The Chair and Clerk to visit the previous Councillors to sign Bank form as outgoing signatories.
 - (b) **Resolved** to pay
RPS Maintenance (2 invoices) £1500 Prop. Cllr. Beaumont. 2nd. Cllr. Yarnold
 - (c) **Precept** the clerk presented spreadsheet as an indication for the budget 2022 – 2023.
 - (d) **British Gas Letter** Chair – Cllr Kitchen signed for the change of contact details
7. **Planning Applications:**
21/05083/AMP Non Material amendment to change of roofing tiles on Planning application 21/01172/FUL Parkside.
8. **Reports from Representative**
Cllr R Huffer (Shropshire Unitary Councillor) reported on Parishes considering new development there is still the need to think of the impact on local services. Tenbury flood defences and their impact on other areas alongside the river, and Environmental Survey maybe available.
Potholes, Clerk now has the contact email address of the Portfolio holder of Infrastructure. Frank P Matthews, will be in contact with the Clerk at a later date.

Cllr Morris Burford Village Hall update reported the Hall in second month has received around £700 in booking monies. Maintenance is ongoing, with other works completed. The boiler still experiencing pressure issues and being revisited.
Two events planned for fundraising – Christmas Market and a Quiz.
9. **Shropshire Local Plan** Cllr Huffer did not have anything to add.
10. **Risk Assessment and Policies** Clerk distributed our current list, Cllr Beaumont will revisit these and bring to subsequent meetings.
11. **Street lighting:** Clerk has spoken to Contractor and received estimated costs. Noted any new Planning applications the street lighting needs to be adopted by Shropshire Council.
12. **Update Sanctuary Housing:** A subsequent email has been received and the Parish Council will respond.
13. **Playground** Discussion of area, new inspection, assessment of area and checks. in this regard it was resolved to setup a sub-committee Prop. Cllr Beaumont, 2nd. Cllr Yardley, all

Initial SHK

Date 20/11/21

agreed to resolution. Sub Committee comprising of Cllr Beaumont, Cllr Yarnold, Cllr Griffin,
all findings to come back to Full Council for any expenditure approval.

14. Bus Shelter Prop. Cllr Yarnold, 2nd. Cllr Thomas all agreed for removal of shelter.

15. Telephone Box requires repainting Clerk to contact BT to ascertain by whom it was purchased.

16. Village Hall Parish Council Website - Village Hall page, Committee to be asked if any more to be added. Signage will not be forthcoming from Shropshire Council.

17. Correspondence Councillors had been forwarded items.

18. Any urgent items affecting the Parish not of a policy of financial nature


Councillors emails discussed. Poppy Wreath to be obtained by Cllr Yardley

19. Date and time of next meeting confirmed

6 January 2022. – Agreed

Meeting Closed at 10.15pm

Copies of the agenda and minutes are available on burfordparishcouncil.co.uk or from Lesley Jenkins Clerk/RFO on burfordparishcouncil@gmail.com Tel: 07942 363070

Signed: 

Date: 20-1-22