

BURFORD PARISH COUNCIL

Clerk: Gaynor Long – burfordparishcouncil@gmail.com
3 Longmeadow, Burford, Tenbury Wells, Worcestershire, WR15 8DT

BURFORD PARISH COUNCIL

Minutes of the Meeting of Burford Parish Council held on Thursday, 10 April 2025 at 7.00 pm at Burford Village Hall, Burford, Tenbury Wells, Worcestershire, WR15 8JX.

PRESENT: Cllrs. S. Kitchen, B. Thomas, L. Hickling, J. Yardley and C. Roberts

IN ATTENDANCE: Mrs. G. Long (Clerk)

38/25 APOLOGIES:

No apologies.

39/25 DECLARATIONS OF INTEREST:

The Council will receive disclosures of pecuniary and personal interests from Councillors on matters to be considered.

40/25 THE MEETING WAS SUSPENDED FOR PUBLIC SESSION:

One member of the public was present. A discussion took place regarding fencing in front of the village hall, a quotation to be produced.

41/25 MINUTES

To approve the Minutes of the meeting held on 20 February 2025.

Members considered the Minutes of the Parish Council held on 20 February 2025.

It was proposed by Cllr. Thomas and seconded by Cllr. Yardley and unanimously.

RESOLVED:

The Minutes of the meeting of Burford Parish Council held on 20 February 2025 were confirmed as a true and accurate account of the meeting. The Minutes were duly signed by the Acting Chair as a true and correct record of the proceedings.

42/25 FINANCE.

Members received the bank reconciliation for the period ending 31 March 2025.

The account balances as at 31 March 2025 were confirmed as:

Current Account - £3,205.53

Deposit Account - £32,677.18

It was proposed by Cllr. Thomas, seconded Cllr. Yardley and unanimously:

RESOLVED:

To confirm and note that the Council's bank accounts had been appropriately reconciled to the period 31 March 2025.

To consider the list of payments as circulated – proposed by Cllr. Thomas, seconded by Cllr. Yardley, all agreed.

| Payments List | | 31 March 2025 | |
|---------------------------|----------------------|--|--------------------------|
| Date | Recipient | Details | Amount £ |
| 20/02/2025 | G Long | Salary February | 655.27 |
| 05/03/2025 | Hugo Fox | Website monthly charge | 11.99 |
| 10/03/2025 | YuEnergy | February energy use | 31.45 |
| 10/03/2025 | YuEnergy | February energy use | 1,455.90 |
| 10/03/2025 | Amazon | Laminator and pouches | 29.94 |
| 11/03/2025 | Active Gardens | Balance on slide | 3,942.00 |
| 11/03/2025 | Burford Village Hall | Hall Hire | 26.00 |
| 25/03/2025 | Prysmian | Remedial works and Replacement of lights | 10,186.80 |
| 25/03/2025 | Playsafe Ltd | Annual Inspection of Playground | 120.00 |
| 25/03/2025 | G Long | Salary March | 655.27 |
| 26/03/2025 | Amazon | Printer cartridges | 30.37 |
| 31/03/2025 | G Long | Clerk expenses | 82.14 |
| Paid out | | | <u>£17,227.13</u> |
| (urgent decisions) | | | |

| Income List | | 31 March 2025 | |
|--------------------|---------------|----------------------|-------------------------|
| | Payee | Details | Amount |
| 10/03/2025 | TSB | Interest | 37.35 |
| 13/03/2025 | Burford Trust | Donation for slide | 7,884.00 |
| Income | | | <u>£7,921.35</u> |

RESOLVED:

To approve the schedule of payments.

c) Summary of Receipts and Payments to 31 March 2025

RESOLVED:

To note the receipts and payments summary to the period ended 31 March 2025.

43/25 PROGRESS REPORT

- a) The slide has been installed. Still awaiting quotations for fencing.
- b) Quotation accepted for the replacement wooden slats on three benches and instructions given to carry out the works.

44/25 RESPONSIBLE AREAS

- a) Playground – an inspection of the playground was carried out. Also the annual inspection was carried out, MTM to be instructed to carry out all necessary works reported except for works to the slide and signs. Active Gardens to be contacted re the steps and mats for the slide. Clerk to produce signs. Local companies to be approached to ascertain if they would be willing make a donation in order to purchase play equipment for toddlers.
- b) Lighting – All lights, except for two lights which are to be left as is at present, have been changed to low wattage lights and all necessary repairs have been carried out expect for a light in Boraston Drive which has not worked since it was changed, Prysmian have been notified.

45/25 PLANNING

Planning applications received:

- a) 25/00785FUL Barn at Dean Park Farm, Boraston Lane, WR15 8LE conversion and extension of barn to form dwelling house and associated works.
- b) 25/01014/AGR Brackleigh, Clee Hill Road, Burford monopitch agricultural fodder and storage building.

46/25 TRAINING

No training carried out since last meeting.

47/25 ELECTION

Cllrs. Kitchen and Morris are not going to stand for re-election although Cllr. Morris will co-opt if necessary.

48/25 NO MOW MAY

It was agreed that the area of land allocated for No Mow May would be the triangle of grass at the end of the pathway leading from Boarder Way to Boraston Lane and also from the top tree to the end of the land owned by the Parish Council at the top of Boraston Drive. Clerk to advise maintenance contractors and produce notices.

49/25 WEED CONTROL

It was agreed that weed control would be done around the edges of the car park, around the parish hall (paths etc.), around the bottom of the fence posts and where weeds look unsightly except around playing field that backs onto houses.

50/25 POLICIES

Cllr. Roberts produced a number of policies which will be considered at a later date.

51/25 TELEPHONE BOX

Clerk to put notice in telephone box asking for ideas on how the telephone box could be used.

52/25 STEEL APPLE STRUCTURE

Tenbury Area Partnership have offered to give Burford a steel apple structure, two places are being considered to accommodate the structure, both on the A456 at either end of Burford.

53/25 ANNUAL SALARY REVIEW FOR CLERK

It was agreed that the salary scale for the Clerk should remain as is.

54/25 ANY OTHER BUSINESS

Stiles on the footpath starting next to the water pump station – an email has been received from a resident on the condition of the stiles. Two Councillors to walk the path and report on the stiles.

55/25 REPORT ON URGENT DECISIONS SINCE LAST MEETING

No urgent decisions.

56/25 CONFIRM DATE OF NEXT MEETING

15 May 2025 at 7 pm.

57/25 CLOSURE OF MEETING

The meeting closed at 9.20 pm.

Signed: *Chaker*

Date: 15/5/2025